

St Stephen's Church, Norwich

Job Description

Job Title: **Contemporary Worship Leader**
Location: **Based in St Stephen's church**
Responsible to: **Vicar**
Job purpose: **Draw together a team of musicians to support contemporary services.**

Summary of Terms and Conditions

Pay: £8,320 per annum – 16 hours per week
Annual leave: 4 weeks plus bank holidays
Period of notice offered and required 1 month
Full and enhanced DBS check

Context

St Stephen's Norwich is a busy city centre church open seven days a week and running a busy café, numerous courses and community activities. Our vision is summarised in the statement "Open doors, Open hands, Open heart". All activities are underpinned by prayer.

We are a medieval church which has been transformed in recent years into a flexible space for meeting and worship. In previous years we have had to concentrate on the fabric of the building and on social action, which has given us a good reputation within the city. We are now reviewing our worship services. We have a traditional service which has a talented pianist. The contemporary service has had various volunteers over the years who now need support and encouragement to fulfil their potential. Our present part time worship leader will be on maternity leave and may return for 5 hours/week in the autumn 2020. An evening service is also planned.

The worship leader would be part of the established staff team which enjoys good relationships and meets in a safe place for discussion, disagreement and problem solving.

For further information refer to www.ststephensnorwich.org

Responsibilities

1. Play each Sunday at two services (Not 10.00am, unless covering).
Lead music at Little Fellowes (parent and toddler group) as required.
2. Organise and manage a weekly music practice
Gather musicians and nurture talent and involvement of all ages.
Source music and bring new songs into the repertoire as suitable.
Develop and mentor other worship musicians
3. Bring together teams of volunteers
Form a worship band.
Organising playing and singing rotas
4. Support development of audio visual equipment in the church.

Work with and advise, with the operations manager and churchwarden, as they develop a plan for all visual and audio equipment that will enhance the communications in the building.

Work with a team that manages projection, recording and amplification.

Help to build this team

Take responsibility for CCLI reporting.

PERSON SPECIFICATION

Job title: Contemporary Worship Leader

Responsible to: Vicar

Requirements	Essential
Knowledge	
Literate and numerate	✓
Skills	
S1 Interpersonal skills, sufficient to communicate effectively and build strong working relationships with a wide range of volunteers and congregation members	✓
S2 Good written and verbal communication skills	✓
S3 Good organisation, planning and time management skills	✓
S4 Able to work flexibly and productively with minimum supervision	✓
Experience	
E1 Experienced musician	✓
E2 Can play guitar and keyboard	Desirable
E3 Experience of leading worship	✓
E4 Experience of being part of a worship band	✓
E5 Experience with audio equipment or willingness to learn and help develop a new system	✓
Education	
Q1 GCSE or equivalent in Maths and English	✓
Christian Ethos	
V1 Genuine occupational requirement to have a Christian faith	✓
Personal Qualities	
P1 Tolerance, patience and ability to deal with competing complex issues	✓
P2 High levels of honesty, integrity and discretion	✓
Health	
H1 Able to meet the requirements of the post	✓
Equality and Diversity	
O1 An understanding of equality and diversity	✓
Full enhanced DBS disclose required	✓